

Procedure when there is a suspicious case - Coronavirus -

The basic rule is: In order to protect the community, persons who fear a suspicious case are required to stay at home, consult a doctor and not to enter the university.

Note: This procedure applies in the case of a justified suspicion, if acute respiratory coronavirus symptoms occur together with at least one of the following conditions.

When does a suspicious case occur?

Acute respiratory coronavirus symptoms and

- if a person has been in contact with a sick person who has been tested positive for COVID-19 in a laboratory within the last two weeks, or,
- if this person arrives from a risk area defined by the RKI.

1. When an employee/student is under suspicion, the AGU unit must be informed immediately by telephone or email.

[Email: coronavirus@fh-swf.de; Phone: 02371/5663011 or 02921/3783174]

Furthermore, the AGU unit must be informed about possible contact persons at the university.

Note: To take the temperature, a contactless clinical thermometer and mouth-nose covers are available in the first aid rooms at the university sites. The clinical thermometer must be disinfected after usage. Disinfection wipes are available at the local Facility Management.

2. In the case of suspicion, the employee/student remains separated from other persons in a room and contacts his own family doctor by telephone - alternatively the medical emergency service at 116117.

3. The AGU unit informs

- a) the Chancellor
- b) depending on the case, the responsible Department 1 or 2

i. Employees: SG 1.2 Ms. Hopkins

ii. Students: SG 2.4 Ms. Goßmann

- c) the responsible public health department.

Further steps are to be coordinated with the responsible public health department

4. For employees, contact persons are to be informed by Department 1 or for students by Department 2. In the case of employees, the supervisor must be informed immediately by Department 1.

Contact persons must stay away from the university for 14 days and, if necessary, contact the family doctor if there is a suspicion of infection with the coronavirus.

The Chancellor of the university is informed about the current status by the AGU unit throughout the process.