

Election Administration

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Note: This English version is provided solely as a reading aid. Only the original German document is legally binding.

Election Announcement

I. Place and Date of Publication

1. The elections for the student bodies (Student Parliament and Student Councils) have been scheduled by resolution of the Election Committee from **Monday, 24.11.2025, at 4 PM until Sunday, 07.12.2025, at 12 PM.**

Voting will take place **electronically** on the platform **Polyas**, as designated by the Student Parliament. Each eligible voter will receive a link to their university email address and will verify themselves using their email address and the password sent to them.

II. Organs to be Elected

1. The **Student Parliament** and the **Student Councils** are to be elected.
2. A total of **16 members** are to be elected to the Student Parliament.
3. For the following departments, a Student Council will be elected, consisting of a maximum of **10 members** each:
 - Hagen
 - Elektrotechnik und Informationstechnik (E&I)
 - Technische Betriebswirtschaft (TBW)
 - Iserlohn
 - Informatik und Naturwissenschaften (I&N)
 - Maschinenbau (MB)
 - Meschede
 - Ingenieur- und Wirtschaftswissenschaften (I&W)
 - Soest
 - Agrarwirtschaft (AW)
 - Bildungs- und Gesellschaftswissenschaften (BG)
 - Elektrische Energietechnik (EET)
 - Maschinenbau-Automatisierungstechnik (MAT)

III. Election Proposals

1. Election proposals can be submitted electronically by **Friday, 31.10.2025, at 4 PM** in the Moodle course **Studentische Wahlen 2025**.

2. Any eligible voter can propose themselves or other eligible persons for election at their respective location.
3. The election proposal (list) must be signed by **at least two eligible voters who are not candidates for the relevant body**. The written consent of the proposed individual must also be uploaded to the Moodle course **Studentische Wahlen 2025**.
4. If the number of candidates in the submitted election proposals is not as large as the number of representatives to be elected, an extension of three days may be granted. The election administration will announce this via the known channels.
5. The election proposal must include the surname, first name, and the corresponding department, as well as the election for which it applies.

IV. Electoral System

1. The election is conducted according to lists that are established based on the valid election proposals (electoral lists by location/department). An electoral list contains one or more candidates. Only eligible members of the respective department may be proposed.
2. Connections between lists to create list links (electoral lists by location/department) are possible. In this case, the election proposal must contain a corresponding declaration.
3. Seats will be allocated to the electoral lists according to the ratio of valid votes cast according to the d'Hondt highest averages method.

V. Directory of Eligible Voters, Eligibility to Vote

1. Only those who are listed in the directory of eligible voters may vote.
2. The directory of eligible voters will be available for online inspection upon request from the Election Committee from the day of this announcement until the end of the election period, by appointment.
3. Objections to the accuracy of the directory of eligible voters can be made in writing or verbally recorded to the election administration within the inspection period. The Election Committee will decide on the objection.
4. For the election to the Student Parliament, only members of the student body who are enrolled at the University of Applied Sciences South Westphalia on 16.10.2025 and are listed by name in the directory of eligible voters may vote and stand for election.
5. For the Student Councils, only members of the student body who belong to the respective department and are enrolled at the University of Applied Sciences South Westphalia on 16.10.2025 and are listed by name in the directory of eligible voters may vote and stand for election.
6. To exercise the active voting right, authentication via university email address and password is required.
7. For students enrolled in multiple programs, the department they belong to is determined by their declaration upon enrollment (§ 65 Abs. 4 HG).

VI. Election Notification

- A written election notification will be sent via email to the university email address.